

University of Cincinnati
College-Conservatory of Music (CCM) Choral Department

**Application for Borrowing Scores from the
Dale Warland Singers Performance Score Library**

Phone: 513-556-2696, Fax: 513-556-2698

WWW: <http://ccm.uc.edu/choral/dws.asp>

Email: ccmwarlandlibrary@uc.edu

The CCM Dale Warland Singers Performance Score Library, a magnificent collection of multiple copies of 1,170 works, of which 270 are commissioned works, is a unique American choral treasure. In giving the Library to CCM, it was the expressed wish of Dale Warland and the Board of Directors of the Dale Warland Singers that the Performance Score Library be made available to qualified American choruses. To this end, the CCM Choral Department has established the following procedures for borrowing scores:

1. Choral organization must submit a copy of this application form for each work requested.
2. Choral organizations shall pay a rental fee of \$1 per copy. No fewer than ten (10) copies of a single work may be rented at once. Published scores that are lost or not returned by the due date will incur a replacement fee (current market value) per copy and, per late week, a processing fee of \$5 per copy. Out-of-print scores and non-published scores that are lost or not returned by the due date will incur a replacement fee of 25¢ per page and, per late week, a processing fee of \$5 per copy.
3. Choral organizations must submit a valid United Parcel Service (UPS) account number to be billed for shipping charges from CCM.
4. Choral organizations, in borrowing the scores, shall abide by all copyright laws pertaining to their use.

PLEASE FILL OUT ONE FORM PER WORK.

Organization: _____ Contact: _____

Phone: (____) ____-____ Fax: (____) ____-____ Email: _____

Shipping Address: _____

DWS Catalog Number: _____ (See <http://ccm.uc.edu/choral/dws.asp> for this information.)

Composer: _____ Title: _____

Number of copies requested: _____ Rental fee (\$1 USD * # of copies): \$ _____

Your UPS Account Number: _____

Dates you are requesting scores: from _____ to _____ (10 weeks maximum)

BY SIGNING THIS APPLICATION, YOU AGREE TO ALL TERMS OF RENTAL DESCRIBED ABOVE.
SUBMIT PAYMENT FOR RENTAL FEES WITH THIS APPLICATION.

Signature of Contact: _____ Date: _____

CCM Signature: _____ Date: _____